



APPOINTMENT LETTER

Date: 23/02/2025

To,

VAANMATHI R

NO,27 Nellyadikkadu,manakkadu,

Peravurani, Nellyadikkadu,

Thanjavur, Tamil Nadu-614 612

Email: vaanmathi197@gmail.com

Contact: 9894579863

Subject: Appointment for the Post of TRAINEE - FULL STACK DEVELOPMENT

Dear **Ms. VAANMATHI R,**

We are pleased to offer you the position of **Trainee - Full Stack Development** with **DREMERZ CONSULTANCY & SERVICES** under the following terms and conditions:

1. Commencement of Employment

Your employment will be effective from **24/02/2025**.

2. Job Title & Reporting

Your designation will be **Trainee - Full Stack Development**, and you will report to your assigned **Team Lead**.

3. Compensation & Benefits

First 3 Months: Training Period (Travel allowance provided)

Next 3 Months: Internship (Stipend: ₹7,000 - ₹8,000 per month based on performance)

After 6 Months: Full-time Job (Salary: ₹15,000 - ₹25,000 per month based on training & internship performance)

4. Work Location

Your primary work location will be **Thiruverkadu, Chennai, Tamil Nadu**.





5. Working Hours

- The standard workdays are **Monday to Saturday**.
- **Monday to Friday**: Work from **office**.
- **Saturday**: **Work from Home (WFH)**.
- Regular work hours are **9:00 AM to 6:00 PM (IST)**, with flexibility based on project demands.
- You may be required to work additional hours in case of deadlines or critical issues.

6. Leave & Holidays

- You are entitled to **casual leave, sick leave, and earned leave** as per company policy.
- The company will provide a list of **official holidays** at the beginning of each calendar year.

7. Job Responsibilities

As a **Trainee - Full Stack Development**, your key responsibilities include:

- Designing, developing, and maintaining **frontend and backend** applications.
- Writing clean, efficient, and scalable **code** using modern technologies.
- Collaborating with the team on **coding, debugging, and testing**.
- Following company coding **standards and documentation guidelines**.
- Participating in **training and skill development** programs.

8. Company Assets & Resources

- You will be provided access to **company software, and confidential data**.
- You must maintain **proper security** of all company assets and return them upon resignation or termination.

9. Code of Conduct

- You are expected to maintain **professional behavior** in all interactions.
- You should **not engage in freelance work** or any other job without prior approval.





- Any form of **misuse of company resources or breach of confidentiality** will lead to strict action.

10. Termination Policy

- If you wish to terminate your employment, you must provide a **two (2) months' prior notice** in writing.
- **Immediate termination** may occur in cases of **misconduct, breach of confidentiality, company policy violations, or poor performance**.

11. Confidentiality & Intellectual Property

- You must **not disclose** any **company, client, or project-related** confidential information.
- Any software, code, or intellectual property created during employment will be **owned by the company**.

12. Compliance with Company Policies

You must adhere to all **policies, security protocols, and guidelines** outlined by the company.

13. Governing Law & Dispute Resolution

This employment agreement is governed by **Indian laws**, and any disputes will be subject to the jurisdiction of the **High Court of Tamil Nadu**.





DREMERZ CONSULTANCY & SERVICES

Acceptance of Offer

Please confirm your acceptance of this offer by signing and returning a copy of this letter.

"We welcome you to the team and look forward to your valuable contributions!"

For DREMERZ CONSULTANCY & SERVICES

(Authorized Signatory)

Employee Acceptance

I, **VAANMATHI R**, accept the terms and conditions of this appointment letter.

Signature: _____

Date: _____



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